

CURRICULUM VITAE CANDIDATES

AST Requests All Information Be Completed In Full

NAME: _____ DATE: _____

ADDRESS: _____ CERT. NUMBER: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE: [_____] EMAIL: _____

Employment:

FACILITY NAME: _____ PHONE: [_____] _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

NUMBER OF YEARS EMPLOYED: _____

BRIEF DESCRIPTION OF DUTIES: _____

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AST Involvement:

NUMBER OF YEARS IN AST: _____

PAST POSITIONS HELD WITHIN AST: _____

BRIEF DESCRIPTION OF YOUR ROLE IN THESE POSITIONS: _____

PLEASE ATTACH A CURRENT RESUME, COPIES OF DIPLOMAS, CERTIFICATES, OUTSTANDING ACHIEVEMENTS, CITATIONS, ETC. HERE.

Employer:

IF THIS EMPLOYEE IS APPOINTED TO A COMMITTEE, I WILL MAKE REASONABLE EFFORTS TO GRANT THE MINIMUM LEAVE TIME TO ALLOW HIM/HER TO FULFILL THE OBLIGATIONS OF THE POSITION. (A minimum of one week for the national annual conference and a four day weekend for training purposes, dates unknown at this time)

Employer Signature

Date

Election Statement:

Eligibility to Run for Elected Office

All candidates running for elected office in the national organization must without exception be certified with currency (by the National Board of Surgical Technology and Surgical Assisting (NBSTSA) as a CST or CFA and have been an active member of AST for a minimum of at least three years (36 complete months).

In addition to providing AST and the national Credentials Committee with signed copies of the consent to Serve from and Curriculum Vitae, those individuals seeking elected office must also provide detailed information that will establish your eligibility to run for national office.

1. Name: _____
2. I attest that I have been a Certified Surgical Technologist (CST) or Certified First Assistant (CFA) since _____(year) and my certification number is _____.
3. I attest that I have been a member of AST with continuous, uninterrupted membership since _____(minimum of three full years) and my membership number is _____.
4. I attest that I qualify to run for President, Vice President, Secretary, Treasurer, or for the Board of Directors.

Those individuals seeking an officer position must comply with the following requirements:

AST Bylaws:

Article VII. Officers

Section 2. Eligibility of Officers

A. A candidate shall have been an active member for three years immediately preceding nomination and, if elected shall maintain that active status.

B. A candidate shall have served at least one full term during the previous six years on the Board of Directors.

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I previously served on the national Board of Directors for one full term (two years) from _____(month, day, year) to _____(month, day, year). Your most recent term on the Board will suffice for eligibility purposes.

Those individuals seeking a director position must comply with the following requirements:

Article IX. Board of Directors

Section 2. Eligibility of Directors

A. A candidate for the Board of Directors shall have been an active member for three years immediately preceding nomination and, if elected shall maintain that active status.

B. A candidate for the Board of Directors shall have served at least one complete three-year term on a national committee, whether standing or special (ad hoc), the NBSTSA, the ARC-STSA or a complete two-year term as an officer in a current or previous constituent division within the last 10 years.

For the purposes of determining eligibility to run for the Board of Directors, candidates must have served at least one complete three-year term in one of these capacities as defined in bylaws. One full term on an (1) AST national committee equals three years; (2) NBSTSA Board of Directors, equals three years; (3) ARC-STSA Board of Directors equals three years; or a complete two-year term as an officer in a current or previous constituent division within the last 10 years. Portions of various terms may not be counted cumulatively (i.e., one year here, six months there, etc.).

I previously served at least one full term as defined in at least one of the capacities outlined above (specify) _____ from _____(month, day, year) to _____(month, day, year). Your most recent position will suffice for eligibility purposes but if in doubt specify other qualifying positions and dates:

Candidate Signature: Print _____ Signed _____

Credentials Verification by AST: Print _____ Signed _____